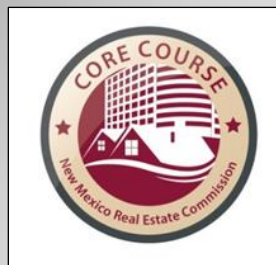




# 2018 NMREC Core Course Planning Guide

(updated 1/01/18)



## New Mexico Real Estate Commission

The mission of the New Mexico Real Estate Commission is to protect the public and enhance the professional competence of real estate brokers. The New Mexico Real Estate Commission was created by state law in 1959 and charged with enforcing the Real Estate License Law and the Real Estate Commission Rules.

**New Mexico Real Estate  
Commission**

**5500 San Antonio Drive NW  
Albuquerque, NM 87109**

**(505) 222-9820**

**[NMREC Web Page \(click\)](#)**

**1/1/2018**



# 2018 Core Course Planning Guide

All licensees are subject to (1) 36 total hours CE each 3 year cycle, (2) 4 hour of ethics, (3) 4 hour “core elective,” and the annual NMREC Core Course requirement. The NMREC Core Course requirement is 4 hours each year (annual) of a licensee’s cycle (12 cumulative hours of the NMREC Core Course series. The word “annual” is always defined strictly within the context of a three year licensee cycle – i.e. the day that cycle begins and the day it expires. Accumulates to 12 CEU hours per full 3 year cycle.

## 8 Hour NMREC Mandatory Course Exception

The *exception* to the Core Course requirement policy are those licensees who took the already extinct (no longer offered) 8 hour NMREC Mandatory Course in their present cycle. (Overtime, the number of licensees who qualify for this exemption/exception will dwindle to zero.)

## Important Questions to Ask in Planning Out Your Next Full Three Year Cycle

1. When is your Birth Month? \_\_\_\_\_
2. Your license expires on the Last Day of the Month FOLLOWING your birth month. What is that expiration date? \_\_\_\_\_
3. Your new cycle begins on the day following your license expiration date. What is that day? \_\_\_\_\_
4. What is the Range of your 3 Year cycle? [Calculate beginning from the First Day of your new cycle to the Expiration Date, three years later.]  
\_\_\_\_\_
5. Once you have the Cycle Range, You can then use the Guide Below and the Work Sheet that follows to determine your options.

## Updated Core Course Planning Tables

The following tables attempt to outline NMREC Core Course requirements for both the present cycle and future cycles. [The Date for the Beginning of a Cycle is in the color **Green** and the Date for the Expiration of cycles is in the color **Red**.]

- Table 1: By Current Cycle Expiration Date (Page 2)
- Table 2: Core Courses by 3-year cycles beginning 2017 (Page 5)
- Worksheet I: Cycle Worksheet (page 18)
- Table 3: Core Electives List (page 18)
- Table 4: Ethics Courses List (page 19)
- Table 5: List of Approved Core Course Instructors (Page 22)
- Worksheet II Associate Broker Tracking Sheet (page 23)
- Worksheet III Qualifying Broker Tracking Sheet (page 24)

**Table 1: Current Cycle Expiration**

| Current cycle<br>Expiration Date | Core Course<br>Requirement                           | Time Window                            |
|----------------------------------|------------------------------------------------------|----------------------------------------|
| <b>2017</b>                      |                                                      |                                        |
| <b>May 31, 2017</b>              | 2017 NMREC Core Course A                             | Jan 1 – May 31                         |
| <b>June 30, 2017</b>             | 2017 NMREC Core Course A                             | Jan 1 – June 30                        |
| <b>July 31, 2017</b>             | 2017 NMREC Core Course A                             | Jan 1 – July 31                        |
| <b>August 31, 2017</b>           | 2017 NMREC Core Course A                             | Jan 1 – Aug 31                         |
| <b>September 30, 2017</b>        | 2017 NMREC Core Course A                             | Jan 1 – Sept 30                        |
| <b>October 31, 2017</b>          | 2017 NMREC Core Course A                             | Jan 1 – Oct 31                         |
| <b>November 30, 2017</b>         | 2017 NMREC Core Course A                             | Jan 1 – Nov 30                         |
| <b>December 31, 2017</b>         | 2017 NMREC Core Course A                             | Jan 1 – Dec 31                         |
| <b>2018</b>                      |                                                      |                                        |
| <b>January 31, 2018</b>          | 2017 NMREC Core Course A<br>2018 NMREC Core Course B | 1/1/17 – 12/31/17<br>1/1/18 – 1/31/18* |
|                                  |                                                      |                                        |
| <b>February 28, 2018</b>         | 2017 NMREC Core Course A<br>2018 NMREC Core Course B | 1/1/17 – 12/31/17<br>1/1/18 – 2/28/18* |
|                                  |                                                      |                                        |
| <b>March 31, 2018</b>            | 2017 NMREC Core Course A<br>2018 NMREC Core Course B | 1/1/17 – 12/31/17<br>1/1/18 – 3/31/18* |
|                                  |                                                      |                                        |

| <b>Current cycle<br/>Expiration Date</b> | <b>Core Course<br/>Requirement</b>                                               | <b>Time Window</b>                                          |
|------------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------|
| <b>April 30, 2018</b>                    | 2017 NMREC Core Course A<br>2018 NMREC Core Course B                             | 1/1/17 – 12/31/17<br>1/1/18 – 4/30/18*                      |
|                                          |                                                                                  |                                                             |
| <b>May 31, 2018</b>                      | 2017 NMREC Core Course A<br>2018 NMREC Core Course B                             | 1/1/17 – 12/31/17<br>1/1/18 – 5/31/18                       |
|                                          |                                                                                  |                                                             |
| <b>June 30, 2018</b>                     | 2017 NMREC Core Course A<br>2018 NMREC Core Course B                             | 1/1/17 – 12/31/17<br>1/1/18 – 6/30/18                       |
|                                          |                                                                                  |                                                             |
| <b>July 31, 2018</b>                     | 2017 NMREC Core Course A<br>2018 NMREC Core Course B                             | 1/1/17 – 12/31/17<br>1/1/18 – 7/31/18                       |
|                                          |                                                                                  |                                                             |
| <b>August 31, 2018</b>                   | 2017 NMREC Core Course A<br>2018 NMREC Core Course B                             | 1/1/17 – 12/31/17<br>1/1/18 – 8/31/18                       |
|                                          |                                                                                  |                                                             |
| <b>September 30, 2018</b>                | 2017 NMREC Core Course A<br>2018 NMREC Core Course B                             | 1/1/17 – 12/31/17<br>1/1/18 – 9/30/18                       |
|                                          |                                                                                  |                                                             |
| <b>October 31, 2018</b>                  | 2017 NMREC Core Course A<br>2018 NMREC Core Course B                             | 1/1/17 – 12/31/17<br>1/1/18 – 10/31/18                      |
|                                          |                                                                                  |                                                             |
| <b>November 30, 2018</b>                 | 2017 NMREC Core Course A<br>2018 NMREC Core Course B                             | 1/1/17 – 12/31/17<br>1/1/18 – 11/30/18                      |
|                                          |                                                                                  |                                                             |
| <b>December 31, 2018</b>                 | 2017 NMREC Core Course A<br>2018 NMREC Core Course B                             | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18                      |
| <b>2019</b>                              |                                                                                  |                                                             |
| <b>January 31, 2019</b>                  | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 1/31/19* |
|                                          |                                                                                  |                                                             |
| <b>February 28 2019</b>                  | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 2/28/19* |
|                                          |                                                                                  |                                                             |
| <b>March 31, 2019</b>                    | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 3/31/19* |

| <b>Current cycle<br/>Expiration Date</b> | <b>Core Course<br/>Requirement</b>                                               | <b>Time Window</b>                                          |
|------------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------|
| <b>April 30, 2019</b>                    | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 4/30/19* |
|                                          |                                                                                  |                                                             |
| <b>May 31, 2019</b>                      | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 5/31/19  |
|                                          |                                                                                  |                                                             |
| <b>June 30, 2019</b>                     | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 6/30/19  |
|                                          |                                                                                  |                                                             |
| <b>July 31, 2019</b>                     | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 7/31/19  |
|                                          |                                                                                  |                                                             |
| <b>August 31, 2019</b>                   | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 8/31/19  |
|                                          |                                                                                  |                                                             |
| <b>September 30, 2019</b>                | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 9/30/19  |
|                                          |                                                                                  |                                                             |
| <b>October 31, 2019</b>                  | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 10/31/19 |
|                                          |                                                                                  |                                                             |
| <b>November 30, 2019</b>                 | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 11/30/19 |
|                                          |                                                                                  |                                                             |
| <b>December 31, 2019</b>                 | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19 |
| <b>2020</b>                              |                                                                                  |                                                             |
| <b>January 31, 2020</b>                  | 2017 NMREC Core Course A                                                         | 1/1/17 – 12/31/17                                           |

| Current cycle<br>Expiration Date | Core Course<br>Requirement                           | Time Window                            |
|----------------------------------|------------------------------------------------------|----------------------------------------|
|                                  | 2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/18 – 12/31/18<br>1/1/19 – 12/31/19 |

**\*Narrow Windows**

**Table 2: Planning for the Future**

| New Cycle                              | Requirement                                                                      | Time Windows                                                            |
|----------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <b>2017</b>                            |                                                                                  |                                                                         |
| <b>January 1, 2017 – Dec 31, 2019</b>  | <b>Option 1</b>                                                                  |                                                                         |
|                                        | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 1/1/17 – 12/31/17<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19             |
|                                        | <b>Option 2 - None</b>                                                           |                                                                         |
| <b>February 1, 2017 – Jan 31, 2020</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                        | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 2/1/17 – 12/31/17 [11 months]<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19 |
|                                        | <b>Option 2</b>                                                                  |                                                                         |
|                                        | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 1/1/18 – 12/31/18<br>1/1/19 – 12/31/19<br>1/1/20 – 1/31/20 [30 days]    |
| <b>March 1, 2017 – Feb 28, 2020</b>    | <b>Option 1</b>                                                                  |                                                                         |
|                                        | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 3/1/17 – 12/31/17 [10 months]<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19 |
|                                        | <b>Option 2</b>                                                                  |                                                                         |
|                                        | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 1/1/18 – 12/31/18<br>1/1/19 – 12/31/19<br>1/1/20 – 2/28/20 [2 months]   |
| <b>April 1, 2017 – March 31, 2020</b>  | <b>Option 1</b>                                                                  |                                                                         |
|                                        | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 4/1/17 – 12/31/17 [9 months]<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19  |
|                                        | <b>Option 2</b>                                                                  |                                                                         |
|                                        | 2018 NMREC Core Course B<br>2019 NMREC Core Course C                             | 1/1/18 – 12/31/18<br>1/1/19 – 12/31/19                                  |

| New Cycle                             | Requirement                                                                      | Time Windows                                                           |
|---------------------------------------|----------------------------------------------------------------------------------|------------------------------------------------------------------------|
|                                       | 2020 NMREC Core Course A                                                         | 1/1/20 – 3/31/20 [3 months]                                            |
|                                       |                                                                                  |                                                                        |
| <b>May 1, 2017 – April 31, 2020</b>   | <b>Option 1</b>                                                                  |                                                                        |
|                                       | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 5/1/17 – 12/31/17 [8 months]<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19 |
|                                       | <b>Option 2</b>                                                                  |                                                                        |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 1/1/18 – 12/31/18<br>1/1/19 – 12/31/19<br>1/1/20 – 4/30/20 [4 months]  |
|                                       |                                                                                  |                                                                        |
| <b>June 1, 2017 – May 31, 2020</b>    | <b>Option 1</b>                                                                  |                                                                        |
|                                       | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 6/1/17 – 12/31/17 [7 months]<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19 |
|                                       | <b>Option 2</b>                                                                  |                                                                        |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 1/1/18 – 12/31/18<br>1/1/19 – 12/31/19<br>1/1/20 – 5/31/20 [5 months]  |
|                                       |                                                                                  |                                                                        |
| <b>July 1, 2017 – June 30, 2020</b>   | <b>Option 1</b>                                                                  |                                                                        |
|                                       | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 7/1/17 – 12/31/17 [6 months]<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19 |
|                                       | <b>Option 2</b>                                                                  |                                                                        |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 1/1/18 – 12/31/18<br>1/1/19 – 12/31/19<br>1/1/20 – 6/30/20 [6 months]  |
|                                       |                                                                                  |                                                                        |
| <b>August 1, 2017 – July 31, 2020</b> | <b>Option 1</b>                                                                  |                                                                        |
|                                       | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 8/1/17 – 12/31/17 [5 months]<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19 |
|                                       | <b>Option 2</b>                                                                  |                                                                        |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 1/1/18 – 12/31/18<br>1/1/19 – 12/31/19<br>1/1/20 – 7/31/20 [7 months]  |
|                                       |                                                                                  |                                                                        |
| <b>Sept 1, 2017 – August 31, 2020</b> | <b>Option 1</b>                                                                  |                                                                        |
|                                       | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 9/1/17 – 12/31/17 [4 months]<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19 |

| New Cycle                              | Requirement                                                                      | Time Windows                                                            |
|----------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------|
|                                        | <b>Option 2</b>                                                                  |                                                                         |
|                                        | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 1/1/18 – 12/31/18<br>1/1/19 – 12/31/19<br>1/1/20 – 8/31/20 [8 months]   |
|                                        |                                                                                  |                                                                         |
| <b>October 1, 2017 – Sept 30, 2020</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                        | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 10/1/17 – 12/31/17 [3 months]<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19 |
|                                        | <b>Option 2</b>                                                                  |                                                                         |
|                                        | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 1/1/18 – 12/31/18<br>1/1/19 – 12/31/19<br>1/1/20 – 9/31/20 [9 months]   |
|                                        |                                                                                  |                                                                         |
| <b>Nov. 1, 2017 – Oct 31, 2020</b>     | <b>Option 1</b>                                                                  |                                                                         |
|                                        | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 11/1/17 – 12/31/17 [2 months]<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19 |
|                                        | <b>Option 2</b>                                                                  |                                                                         |
|                                        | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 1/1/18 – 12/31/18<br>1/1/20 – 12/31/19<br>1/1/20 – 10/31/20 [10 months] |
|                                        |                                                                                  |                                                                         |
| <b>Dec 1, 2017 – Nov 30, 2020</b>      | <b>Option 1</b>                                                                  |                                                                         |
|                                        | 2017 NMREC Core Course A<br>2018 NMREC Core Course B<br>2019 NMREC Core Course C | 12/1/17 – 12/31/17 [1 month]<br>1/1/18 – 12/31/18<br>1/1/19 – 12/31/19  |
|                                        | <b>Option 2</b>                                                                  |                                                                         |
|                                        | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 1/1/18 – 12/31/18<br>1/1/19 – 12/31/19<br>1/1/20 – 11/30/20 [11 months] |
|                                        |                                                                                  |                                                                         |
| <b>2018</b>                            |                                                                                  |                                                                         |
| <b>Jan 1, 2018 – Dec 31, 2020</b>      | <b>Option 1</b>                                                                  |                                                                         |
|                                        | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 1/1/18 – 12/31/18<br>1/1/19 – 12/31/19<br>1/1/20 – 12/31/20             |
|                                        | <b>Option 2 - None</b>                                                           |                                                                         |
|                                        |                                                                                  |                                                                         |
|                                        |                                                                                  |                                                                         |



| New Cycle                             | Requirement                                                                      | Time Windows                                                            |
|---------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <b>Feb 1, 2018 – Jan 31, 2021</b>     | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 2/1/18 – 12/31/18 [11 months]<br>1/1/19 – 12/31/19<br>1/1/20 – 12/31/20 |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 1/1/19 – 12/31/19<br>1/1/20 – 12/31/20<br>1/1/21 – 1/31/21 [30 days]    |
|                                       |                                                                                  |                                                                         |
| <b>March 1, 2018 – Feb 28, 2021</b>   | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 3/1/18 – 12/31/18 [10 months]<br>1/1/19 – 12/31/19<br>1/1/20 – 12/31/20 |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 1/1/19 – 12/31/19<br>1/1/20 – 12/31/20<br>1/1/21 – 2/28/21 [2 months]   |
|                                       |                                                                                  |                                                                         |
| <b>April 1, 2018 – March 31, 2021</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 4/1/18 – 12/31/18 [9 months]<br>1/1/19 – 12/31/19<br>1/1/20 – 12/31/20  |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 1/1/19 – 12/31/19<br>1/1/20 – 12/31/20<br>1/1/21 – 3/31/21 [3 months]   |
|                                       |                                                                                  |                                                                         |
| <b>May 1, 2018 – April 30, 2021</b>   | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 5/1/18 – 12/31/18 [8 months]<br>1/1/19 – 12/31/19<br>1/1/20 – 12/31/20  |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 1/1/19 – 12/31/19<br>1/1/20 – 12/31/20<br>1/1/21 – 4/30/21 [4 months]   |
|                                       |                                                                                  |                                                                         |
| <b>June 1, 2018 – May 31, 2021</b>    | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 6/1/18 – 12/31/18 [7 months]<br>1/1/19 – 12/31/19<br>1/1/20 – 12/31/20  |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 1/1/19 – 12/31/19<br>1/1/20 – 12/31/20<br>1/1/21 – 5/31/21 [5 months]   |

| New Cycle                             | Requirement                                                                      | Time Windows                                                            |
|---------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <b>July 1, 2018 – June 30, 2021</b>   | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 7/1/18 – 12/31/18 [6 months]<br>1/1/19 – 12/31/19<br>1/1/20 – 12/31/20  |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 1/1/19 – 12/31/19<br>1/1/20 – 12/31/20<br>1/1/21 – 6/30/21 [6 months]   |
| <b>August 1, 2018 – July 31, 2021</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 8/1/18 – 12/31/18 [5 months]<br>1/1/19 – 12/31/19<br>1/1/20 – 12/31/20  |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 1/1/19 – 12/31/19<br>1/1/20 – 12/31/20<br>1/1/21 – 7/31/21 [7 months]   |
| <b>Sept 1, 2018 – August 31, 2021</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 9/1/18 – 12/31/18 [4 months]<br>1/1/19 – 12/31/19<br>1/1/20 – 12/31/20  |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 1/1/19 – 12/31/19<br>1/1/20 – 12/31/20<br>1/1/21 – 8/31/21 [8 months]   |
| <b>Oct 1, 2018 – Sept 30, 2021</b>    | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 10/1/18 – 12/31/18 [3 months]<br>1/1/19 – 12/31/19<br>1/1/20 – 12/31/20 |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 1/1/19 – 12/31/19<br>1/1/20 – 12/31/20<br>1/1/21 – 9/30/21 [9 months]   |
| <b>Nov 1, 2018 – Oct 31, 2021</b>     | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 11/1/18 – 12/31/18 [2 months]<br>1/1/19 – 12/31/19<br>1/1/20 – 12/31/20 |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A                             | 1/1/19 – 12/31/19<br>1/1/20 – 12/31/20                                  |

| New Cycle                             | Requirement                                                                      | Time Windows                                                            |
|---------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------|
|                                       | 2021 NMREC Core Course B                                                         | 1/1/21 – 10/31/21 [10 months]                                           |
|                                       |                                                                                  |                                                                         |
| <b>Dec 1, 2018 – Nov 30, 2021</b>     | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2018 NMREC Core Course B<br>2019 NMREC Core Course C<br>2020 NMREC Core Course A | 12/1/18 – 12/31/18 [1 months]<br>1/1/19 – 12/31/19<br>1/1/20 – 12/31/20 |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 1/1/19 – 12/31/19<br>1/1/20 – 12/31/20<br>1/1/21 – 11/30/21 [11 months] |
|                                       |                                                                                  |                                                                         |
| <b>2019</b>                           |                                                                                  |                                                                         |
| <b>Jan 1, 2019 – Dec 31, 2021</b>     | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 1/1/19 – 12/31/19<br>1/1/20 – 12/31/20<br>1/1/21 – 12/31/21             |
|                                       | <b>Option 2 - None</b>                                                           |                                                                         |
|                                       |                                                                                  |                                                                         |
|                                       |                                                                                  |                                                                         |
| <b>Feb 1, 2019 – Jan 31, 2022</b>     | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 2/1/19 – 12/31/19 [11 months]<br>1/1/20 – 12/31/20<br>1/1/21 – 12/31/21 |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 1/1/20 – 12/31/20<br>1/1/21 – 12/31/21<br>1/1/22 – 1/31/22 [30 days]    |
|                                       |                                                                                  |                                                                         |
| <b>March 1, 2019 – Feb 28, 2022</b>   | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 3/1/19 – 12/31/19 [10 months]<br>1/1/20 – 12/31/20<br>1/1/21 – 12/31/21 |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 1/1/20 – 12/31/20<br>1/1/21 – 12/31/21<br>1/1/22 – 2/28/22 [2 months]   |
|                                       |                                                                                  |                                                                         |
| <b>April 1, 2019 – March 31, 2022</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 4/1/19 – 12/31/19 [9 months]<br>1/1/20 – 12/31/20<br>1/1/21 – 12/31/21  |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B                             | 1/1/20 – 12/31/20<br>1/1/21 – 12/31/21                                  |

| New Cycle                             | Requirement                                                                      | Time Windows                                                           |
|---------------------------------------|----------------------------------------------------------------------------------|------------------------------------------------------------------------|
|                                       | 2022 NMREC Core Course C                                                         | 1/1/22 – 3/31/22 [3 months]                                            |
|                                       |                                                                                  |                                                                        |
| <b>May 1, 2019 – April 30, 2022</b>   | <b>Option 1</b>                                                                  |                                                                        |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 5/1/19 – 12/31/19 [8 months]<br>1/1/20 – 12/31/20<br>1/1/21 – 12/31/21 |
|                                       | <b>Option 2</b>                                                                  |                                                                        |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 1/1/20 – 12/31/20<br>1/1/21 – 12/31/21<br>1/1/22 – 4/30/22 [4 months]  |
|                                       |                                                                                  |                                                                        |
| <b>June 1, 2019 – May 31, 2022</b>    | <b>Option 1</b>                                                                  |                                                                        |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 6/1/19 – 12/31/19 [7 months]<br>1/1/20 – 12/31/20<br>1/1/21 – 12/31/21 |
|                                       | <b>Option 2</b>                                                                  |                                                                        |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 1/1/20 – 12/31/20<br>1/1/21 – 12/31/21<br>1/1/22 – 5/31/22 [5 months]  |
|                                       |                                                                                  |                                                                        |
| <b>July 1, 2019 – June 30, 2022</b>   | <b>Option 1</b>                                                                  |                                                                        |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 7/1/19 – 12/31/19 [6 months]<br>1/1/20 – 12/31/20<br>1/1/21 – 12/31/21 |
|                                       | <b>Option 2</b>                                                                  |                                                                        |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 1/1/20 – 12/31/20<br>1/1/21 – 12/31/21<br>1/1/22 – 6/30/22 [6 months]  |
|                                       |                                                                                  |                                                                        |
| <b>Aug 1, 2019 – July 31, 2022</b>    | <b>Option 1</b>                                                                  |                                                                        |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 8/1/19 – 12/31/19 [5 months]<br>1/1/20 – 12/31/20<br>1/1/21 – 12/31/21 |
|                                       | <b>Option 2</b>                                                                  |                                                                        |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 1/1/20 – 12/31/20<br>1/1/21 – 12/31/21<br>1/1/22 – 7/31/22 [7 months]  |
|                                       |                                                                                  |                                                                        |
| <b>Sept 1, 2019 – August 31, 2022</b> | <b>Option 1</b>                                                                  |                                                                        |
|                                       | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 9/1/19 – 12/31/19 [4 months]<br>1/1/20 – 12/31/20<br>1/1/21 – 12/31/21 |
|                                       | <b>Option 2</b>                                                                  |                                                                        |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B                             | 1/1/20 – 12/31/20<br>1/1/21 – 12/31/21                                 |

| New Cycle                          | Requirement                                                                      | Time Windows                                                            |
|------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------|
|                                    | 2022 NMREC Core Course C                                                         | 1/1/22 – 8/31/22 [8 months]                                             |
|                                    |                                                                                  |                                                                         |
| <b>Oct 1, 2019 – Sept 31, 2022</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                    | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 10/1/19 – 12/31/19 [3 months]<br>1/1/20 – 12/31/20<br>1/1/21 – 12/31/21 |
|                                    | <b>Option 2</b>                                                                  |                                                                         |
|                                    | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 1/1/20 – 12/31/20<br>1/1/21 – 12/31/21<br>1/1/22 – 9/31/22 [9 months]   |
|                                    |                                                                                  |                                                                         |
| <b>Nov 1, 2019 – Oct 31, 2022</b>  | <b>Option 1</b>                                                                  |                                                                         |
|                                    | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 11/1/19 – 12/31/19 [2 months]<br>1/1/20 – 12/31/20<br>1/1/21 – 12/31/21 |
|                                    | <b>Option 2</b>                                                                  |                                                                         |
|                                    | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 1/1/20 – 12/31/20<br>1/1/21 – 12/31/21<br>1/1/22 – 10/31/22 [10 months] |
|                                    |                                                                                  |                                                                         |
| <b>Dec 1, 2019 – Nov 30, 2022</b>  | <b>Option 1</b>                                                                  |                                                                         |
|                                    | 2019 NMREC Core Course C<br>2020 NMREC Core Course A<br>2021 NMREC Core Course B | 12/1/19 – 12/31/19 [1 month]<br>1/1/20 – 12/31/20<br>1/1/21 – 12/31/21  |
|                                    | <b>Option 2</b>                                                                  |                                                                         |
|                                    | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 1/1/20 – 12/31/20<br>1/1/21 – 12/31/21<br>1/1/22 – 11/30/22 [11 months] |
|                                    |                                                                                  |                                                                         |
| <b>2020</b>                        |                                                                                  |                                                                         |
| <b>Jan 1, 2020 – Dec 31, 2022</b>  | <b>Option 1</b>                                                                  |                                                                         |
|                                    | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 1/1/20 – 12/31/20<br>1/1/21 – 12/31/21<br>1/1/22 – 12/31/22             |
|                                    | <b>Option 2 - None</b>                                                           |                                                                         |
|                                    |                                                                                  |                                                                         |
| <b>Feb 1, 2020 – Jan 31, 2023</b>  | <b>Option 1</b>                                                                  |                                                                         |
|                                    | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 2/1/20 – 12/31/20 [11 months]<br>1/1/21 – 12/31/21<br>1/1/22 – 12/31/22 |
|                                    | <b>Option 2</b>                                                                  |                                                                         |
|                                    | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 1/1/21 – 12/31/21<br>1/1/22 – 12/31/22<br>1/1/23 – 1/31/23 [30 days]    |

| New Cycle                             | Requirement                                                                      | Time Windows                                                            |
|---------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <b>March 1, 2020 – Feb 28, 2023</b>   | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 3/1/20 – 12/31/20 [10 months]<br>1/1/21 – 12/31/21<br>1/1/22 – 12/31/22 |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 1/1/21 – 12/31/21<br>1/1/22 – 12/31/22<br>1/1/23 – 2/28/23 [2 months]   |
|                                       |                                                                                  |                                                                         |
|                                       |                                                                                  |                                                                         |
| <b>April 1, 2020 – March 31, 2023</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 4/1/20 – 12/31/20 [9 months]<br>1/1/21 – 12/31/21<br>1/1/22 – 12/31/22  |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 1/1/21 – 12/31/21<br>1/1/22 – 12/31/22<br>1/1/23 – 3/31/23 [3 months]   |
|                                       |                                                                                  |                                                                         |
| <b>May 1, 2020 – April 30, 2023</b>   | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 5/1/20 – 12/31/20 [8 months]<br>1/1/21 – 12/31/21<br>1/1/22 – 12/31/22  |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 1/1/21 – 12/31/21<br>1/1/22 – 12/31/22<br>1/1/23 – 4/30/23 [4 months]   |
|                                       |                                                                                  |                                                                         |
| <b>June 1, 2020 – May 31, 2023</b>    | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 6/1/20 – 12/31/20 [7 months]<br>1/1/21 – 12/31/21<br>1/1/22 – 12/31/22  |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 1/1/21 – 12/31/21<br>1/1/22 – 12/31/22<br>1/1/23 – 5/31/23 [5 months]   |
|                                       |                                                                                  |                                                                         |
| <b>July 1, 2020 – June 30, 2023</b>   | <b>Option 1</b>                                                                  |                                                                         |
|                                       | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 7/1/20 – 12/31/20 [6 months]<br>1/1/21 – 12/31/21<br>1/1/22 – 12/31/22  |
|                                       | <b>Option 2</b>                                                                  |                                                                         |
|                                       | 2021 NMREC Core Course B<br>2022 NMREC Core Course C                             | 1/1/21 – 12/31/21<br>1/1/22 – 12/31/22                                  |

| New Cycle                          | Requirement                                                                      | Time Windows                                                            |
|------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------|
|                                    | 2023 NMREC Core Course A                                                         | 1/1/23 – 6/30/23 [6 months]                                             |
|                                    |                                                                                  |                                                                         |
| <b>Aug 1, 2020 – July 31, 2023</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                    | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 8/1/20 – 12/31/20 [5 months]<br>1/1/21 – 12/31/21<br>1/1/22 – 12/31/22  |
|                                    | <b>Option 2</b>                                                                  |                                                                         |
|                                    | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 1/1/21 – 12/31/21<br>1/1/22 – 12/31/22<br>1/1/23 – 7/31/23 [7 months]   |
|                                    |                                                                                  |                                                                         |
| <b>Sept 1, 2020 – Aug 31, 2023</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                    | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 9/1/20 – 12/31/20 [4 months]<br>1/1/21 – 12/31/21<br>1/1/22 – 12/31/22  |
|                                    | <b>Option 2</b>                                                                  |                                                                         |
|                                    | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 1/1/21 – 12/31/21<br>1/1/22 – 12/31/22<br>1/1/23 – 8/31/23 [8 months]   |
|                                    |                                                                                  |                                                                         |
| <b>Oct 1, 2020 – Sept 30, 2023</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                    | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 10/1/20 – 12/31/20 [3 months]<br>1/1/21 – 12/31/21<br>1/1/22 – 12/31/22 |
|                                    | <b>Option 2</b>                                                                  |                                                                         |
|                                    | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 1/1/21 – 12/31/21<br>1/1/22 – 12/31/22<br>1/1/23 – 9/30/23 [9 months]   |
|                                    |                                                                                  |                                                                         |
| <b>Nov 1, 2020 – Oct 31, 2023</b>  | <b>Option 1</b>                                                                  |                                                                         |
|                                    | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 11/1/20 – 12/31/20 [2 months]<br>1/1/21 – 12/31/21<br>1/1/22 – 12/31/22 |
|                                    | <b>Option 2</b>                                                                  |                                                                         |
|                                    | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 1/1/21 – 12/31/21<br>1/1/22 – 12/31/22<br>1/1/23 – 10/31/23 [10 months] |
|                                    |                                                                                  |                                                                         |
| <b>Dec 1, 2020 – Nov 30, 2023</b>  | <b>Option 1</b>                                                                  |                                                                         |
|                                    | 2020 NMREC Core Course A<br>2021 NMREC Core Course B<br>2022 NMREC Core Course C | 12/1/20 – 12/31/20 [1 month]<br>1/1/21 – 12/31/21<br>1/1/22 – 12/31/22  |
|                                    | <b>Option 2</b>                                                                  |                                                                         |
|                                    | 2021 NMREC Core Course B<br>2022 NMREC Core Course C                             | 1/1/21 – 12/31/21<br>1/1/22 – 12/31/22                                  |

| New Cycle                           | Requirement                                                                      | Time Windows                                                            |
|-------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------|
|                                     | 2023 NMREC Core Course A                                                         | 1/1/23 – 11/30/23 [11 months]                                           |
|                                     |                                                                                  |                                                                         |
|                                     | <b>2021</b>                                                                      |                                                                         |
| <b>Jan 1, 2021 – Dec 31, 2023</b>   | <b>Option 1</b>                                                                  |                                                                         |
|                                     | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 1/1/21 – 12/31/21<br>1/1/22 – 12/31/22<br>1/1/23 – 11/30/23 [11 months] |
|                                     |                                                                                  |                                                                         |
| <b>Feb 1, 2021 – Jan 31, 2024</b>   | <b>Option 1</b>                                                                  |                                                                         |
|                                     | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 2/1/21 – 12/31/21 [11 months]<br>1/1/22 – 12/31/22<br>1/1/23 – 12/31/23 |
|                                     | <b>Option 2</b>                                                                  |                                                                         |
|                                     | 2022 NMREC Core Course C<br>2023 NMREC Core Course A<br>2024 NMREC Core Course B | 1/1/22 – 12/31/22<br>1/1/23 – 12/31/23<br>1/1/24 – 1/31/24 [30 days]    |
|                                     |                                                                                  |                                                                         |
| <b>Mar 1, 2021 – Feb 28, 2024</b>   | <b>Option 1</b>                                                                  |                                                                         |
|                                     | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 3/1/21 – 12/31/21 [10 months]<br>1/1/22 – 12/31/22<br>1/1/23 – 12/31/23 |
|                                     | <b>Option 2</b>                                                                  |                                                                         |
|                                     | 2022 NMREC Core Course C<br>2023 NMREC Core Course A<br>2024 NMREC Core Course B | 1/1/22 – 12/31/22<br>1/1/23 – 12/31/23<br>1/1/24 – 2/28/24 [2 months]   |
|                                     |                                                                                  |                                                                         |
| <b>Apr 1, 2021 – Mar 31, 2024</b>   | <b>Option 1</b>                                                                  |                                                                         |
|                                     | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 4/1/21 – 12/31/21 [9 months]<br>1/1/22 – 12/31/22<br>1/1/23 – 12/31/23  |
|                                     | <b>Option 2</b>                                                                  |                                                                         |
|                                     | 2022 NMREC Core Course C<br>2023 NMREC Core Course A<br>2024 NMREC Core Course B | 1/1/22 – 12/31/22<br>1/1/23 – 12/31/23<br>1/1/24 – 3/31/24 [3 months]   |
|                                     |                                                                                  |                                                                         |
| <b>May 1, 2021 – April 30, 2024</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                     | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 5/1/21 – 12/31/21 [8 months]<br>1/1/22 – 12/31/22<br>1/1/23 – 12/31/23  |
|                                     | <b>Option 2</b>                                                                  |                                                                         |
|                                     | 2022 NMREC Core Course C<br>2023 NMREC Core Course A<br>2024 NMREC Core Course B | 1/1/22 – 12/31/22<br>1/1/23 – 12/31/23<br>1/1/24 – 4/30/24 [4 months]   |
|                                     |                                                                                  |                                                                         |



| New Cycle                              | Requirement                                                                      | Time Windows                                                            |
|----------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <b>June 1, 2021 – May 31, 2024</b>     | Option 1                                                                         |                                                                         |
|                                        | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 6/1/21 – 12/31/21 [7 months]<br>1/1/22 – 12/31/22<br>1/1/23 – 12/31/23  |
|                                        | Option 2                                                                         |                                                                         |
|                                        | 2022 NMREC Core Course C<br>2023 NMREC Core Course A<br>2024 NMREC Core Course B | 1/1/22 – 12/31/22<br>1/1/23 – 12/31/23<br>1/1/24 – 5/31/24 [5 months]   |
|                                        |                                                                                  |                                                                         |
| <b>July 1, 2021 – June 30, 2024</b>    | Option 1                                                                         |                                                                         |
|                                        | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 7/1/21 – 12/31/21 [6 months]<br>1/1/22 – 12/31/22<br>1/1/23 – 12/31/23  |
|                                        | Option 2                                                                         |                                                                         |
|                                        | 2022 NMREC Core Course C<br>2023 NMREC Core Course A<br>2024 NMREC Core Course B | 1/1/22 – 12/31/22<br>1/1/23 – 12/31/23<br>1/1/24 – 6/30/24 [6 months]   |
|                                        |                                                                                  |                                                                         |
| <b>August 1, 2021 – July 31, 2024</b>  | Option 1                                                                         |                                                                         |
|                                        | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 8/1/21 – 12/31/21 [5 months]<br>1/1/22 – 12/31/22<br>1/1/23 – 12/31/23  |
|                                        | Option 2                                                                         |                                                                         |
|                                        | 2022 NMREC Core Course C<br>2023 NMREC Core Course A<br>2024 NMREC Core Course B | 1/1/22 – 12/31/22<br>1/1/23 – 12/31/23<br>1/1/24 – 7/31/24 [7 months]   |
|                                        |                                                                                  |                                                                         |
| <b>Sept 1, 2021 – August 31, 2024</b>  | Option 1                                                                         |                                                                         |
|                                        | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 9/1/21 – 12/31/21 [4 months]<br>1/1/22 – 12/31/22<br>1/1/23 – 12/31/23  |
|                                        | Option 2                                                                         |                                                                         |
|                                        | 2022 NMREC Core Course C<br>2023 NMREC Core Course A<br>2024 NMREC Core Course B | 1/1/22 – 12/31/22<br>1/1/23 – 12/31/23<br>1/1/24 – 8/31/24 [8 months]   |
|                                        |                                                                                  |                                                                         |
| <b>October 1, 2021 – Sept 30, 2024</b> | Option 1                                                                         |                                                                         |
|                                        | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 10/1/21 – 12/31/21 [3 months]<br>1/1/22 – 12/31/22<br>1/1/23 – 12/31/23 |
|                                        | Option 2                                                                         |                                                                         |
|                                        | 2022 NMREC Core Course C<br>2023 NMREC Core Course A<br>2024 NMREC Core Course B | 1/1/22 – 12/31/22<br>1/1/23 – 12/31/23<br>1/1/24 – 9/30/24 [9 months]   |
|                                        |                                                                                  |                                                                         |

| New Cycle                         | Requirement                                                                      | Time Windows                                                            |
|-----------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <b>Nov 1, 2021 – Oct 31, 2024</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                   | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 11/1/21 – 12/31/21 [2 months]<br>1/1/22 – 12/31/22<br>1/1/23 – 12/31/23 |
|                                   | <b>Option 2</b>                                                                  |                                                                         |
|                                   | 2022 NMREC Core Course C<br>2023 NMREC Core Course A<br>2024 NMREC Core Course B | 1/1/22 – 12/31/22<br>1/1/23 – 12/31/23<br>1/1/24 – 10/31/24 [10 months] |
|                                   |                                                                                  |                                                                         |
| <b>Dec 1, 2021 – Nov 30, 2024</b> | <b>Option 1</b>                                                                  |                                                                         |
|                                   | 2021 NMREC Core Course B<br>2022 NMREC Core Course C<br>2023 NMREC Core Course A | 12/1/21 – 12/31/21 [1 month]<br>1/1/22 – 12/31/22<br>1/1/23 – 12/31/23  |
|                                   | <b>Option 2</b>                                                                  |                                                                         |
|                                   | 2022 NMREC Core Course C<br>2023 NMREC Core Course A<br>2024 NMREC Core Course B | 1/1/22 – 12/31/22<br>1/1/23 – 12/31/23<br>1/1/24 – 11/30/24 [11 months] |
|                                   |                                                                                  |                                                                         |

## WORK SHEET 1

### In a 3-year cycle, you need:

- 36 HOURS CUMULATIVELY
- Of those 36 Hours:

You should have:

1. 20 \_\_\_\_\_ NMREC Core Course (4 hours) Date Taken \_\_\_\_\_
2. 20 \_\_\_\_\_ NMREC Core Course (4 hours) Date Taken \_\_\_\_\_
3. 20 \_\_\_\_\_ NMREC Core Course (4 hours) Date Taken \_\_\_\_\_
4. If this is your first cycle, you must take either the New Broker Business Practices Course or the CCIM 101 by the end of the first year of your licensing cycle. (10 CEUs)
5. What is your Core Elective (4 hours)? \_\_\_\_\_ Date Taken \_\_\_\_\_ See list on page 17 of this guide.
6. What Ethics Course did you take (4 hours)? \_\_\_\_\_ Date Taken \_\_\_\_\_ See list on page 19 of this guide.
7. Of the remaining hours, you may take any approved course listed in the Official Catalogue so that you may achieve the cumulative 36 hours.

### Qualifying Broker Renewal Requirements

8. If you are a Qualifying Broker, have you taken the QB Refresher? (0 credits)  
Date Taken \_\_\_\_\_
9. Have you attended a NMRE Commission Meeting or Disciplinary Hearing? [new requirement as of 1/1/18]
10. Have you taken 8 hours of your electives in your specialty? (Residential, Commercial, Property Management or Land/Ranches) [new requirement as of 1/1/18]

**Also See Worksheets II and III on page 21 and 22 of this Guide**

### TABLE 3: List of Core Electives Updated

|                                                                 |    |          |
|-----------------------------------------------------------------|----|----------|
| <u>1031 Tax Deferred Exchanges UPDATED</u>                      | 4C | 21100011 |
| A to Z of Investment Basics                                     | 4C | 21050431 |
| <u>ADA and Fair Housing Online</u><br><u>CE Alternatives</u>    | 4E | 21010012 |
| ADA and Related Handicap Discrimination Law                     | 4C | 21010021 |
| <u>Advanced Income Property Analysis</u> (Meyers)               | 8C | 22140131 |
| <u>Advanced Map Reading and Surveys for the RE Professional</u> | 8C | 22020011 |

|                                                                                               |    |            |
|-----------------------------------------------------------------------------------------------|----|------------|
| Advanced Real Estate Transactions                                                             | 6C | 30020771   |
| <u>Agency Law Online UPDATED</u><br><u>McKissock Web Link</u>                                 | 4C | 21010042   |
| <u>Agency Law</u>                                                                             | 4C | 21010051   |
| American National Standards Institute (ANSI): Square Footage Method of Measuring              | 4C | 21040111   |
| <u>Anatomy of a Commercial Lease UPDATED</u>                                                  | 8C | 20140931   |
| <u>Anatomy of A Commercial Lease Online</u> (AVR+CE Gallegos)<br><u>AVR+CE Web Link</u>       | 8C | 20140932   |
| <u>Anatomy of a Purchase Contract UPDATED</u>                                                 | 4C | 21020031   |
| Basics of Real Estate Taxation (online)<br><u>The CE Shop Webpage</u>                         | 4C | 21100022   |
| Best Practices for Commercial Real Estate                                                     | 5C | 30140741   |
| <u>Brokerage Relationships</u>                                                                | 4C | 21010091   |
| <u>Brokerage Relationships*Webinar*</u>                                                       | 4C | 21010092 * |
| Buyer Representation in Real Estate (online) Kaplan<br><u>Kaplan Web Site</u>                 | 4C | 21010112   |
| <u>Clear the Confusion: Offers (Counters, Multiples etc.) UPDATED</u>                         | 4C | 21020081   |
| Commercial Leases (Harms)                                                                     | 4C | 21140571   |
| <u>Commercial Letter of Intent (LOI)/APOD Investment Analysis</u>                             | 3C | 22140091   |
| <u>Commercial Real Estate &amp; Municipal Planning I: The Basics UPDATED</u>                  | 4C | 21140371   |
| <u>Commercial Real Estate &amp; Municipal Planning II: Government Domain UPDATED</u>          | 4E | 21140381   |
| <u>Commercial Real Estate &amp; Municipal Planning III: Zoning UPDATED</u>                    | 4C | 21140431   |
| <u>Commercial Real Estate &amp; Municipal Planning IV: Architecture UPDATED</u>               | 4C | 21140451   |
| <u>Commercial Real Estate &amp; Municipal Planning V: Construction UPDATED</u>                | 4C | 21140541   |
| <u>Commercial Real Estate Property Management UPDATED</u>                                     | 2C | 20140701   |
| <u>Commercial Real Estate Property Management Online (Gallegos)</u><br><u>AVR+CE Web Link</u> | 2C | 20140702   |
| Commercial Real Estate: Understanding Investments*                                            | 8C | 20140572 * |
| <u>Contract Negotiations UPDATED</u>                                                          | 4C | 21020121   |
| <u>Deed of Trust: The New Reality UPDATED</u>                                                 | 4C | 21050301   |
| <u>Easements and Access for the Non-Lawyer UPDATED</u>                                        | 4C | 21010151   |
| <u>Environmental Liability in Real Estate UPDATED</u>                                         | 4C | 22080041   |
| <u>Ethics Beyond the Code</u> (Bruno)                                                         | 4C | 21120151   |
| <u>Fair Housing On-Line (Empire)</u><br><u>Empire Learning NM Web Link</u>                    | 3C | 21010922   |
| <u>Fair Housing Online UPDATED (Kaplan)</u><br><u>Kaplan Web Site</u>                         | 4C | 21010182   |
| <u>Fair Housing UPDATED</u> (live)                                                            | 4C | 21010181   |
| <u>Fair Housing &amp; Beyond UPDATED</u>                                                      | 4C | 21010591   |
| <u>Fair Housing: The Next Generation UPDATED</u>                                              | 4C | 21010201   |
| <u>Fair Housing Made Easy UPDATED</u>                                                         | 4C | 21010221   |
| How to Make Dollars in Real Estate – Infill New Development & Repurposing Existing Properties | 5C | 30090261   |
| <u>Introduction to Commercial Real Estate On Line</u> (AVR+CE)<br><u>AVR+CE Web Link</u>      | 4C | 21140562   |
| <u>Introduction to Commercial Real Estate Sales (Kaplan)</u><br><u>Kaplan Web Site</u>        | 4C | 21020232   |
| <u>Legal Descriptions and Survey Maps</u>                                                     | 4C | 21020271   |

|                                                                                                                 |     |           |
|-----------------------------------------------------------------------------------------------------------------|-----|-----------|
| Legal Issues on Commercial Leases, LOIs and TIs                                                                 | 4C  | 30141051  |
| <u>Mechanics Liens: Law &amp; Strategy UPDATED</u>                                                              | 4C  | 21010241  |
| <u>New Mexico's Property Tax System - An Overview UPDATED</u>                                                   | 4C  | 21020641  |
| <u>Options, Lease Options and Lease Purchases UPDATED</u>                                                       | 4C  | 22020651  |
| Property Management                                                                                             | 10C | 21060011  |
| Pests that Affect Real Estate Transfer, and Leased and Managed Properties                                       | 4C  | 21070181  |
| <u>Property Management and Managing Risk (Kaplan On-Line)</u><br><a href="#">Kaplan Web Site</a>                | 4C  | 21060032  |
| <u>Property Management Essentials - Residential UPDATED</u>                                                     | 4C  | 21060021  |
| Property Management Trust Accounts                                                                              | 4C  | 21060041  |
| <u>Property Red Flags</u>                                                                                       | 4C  | 21020671  |
| <u>Property Red Flags</u> A Users Guide to Real Estate Licenses online (Kaplan) <a href="#">Kaplan Web Site</a> | 4C  | 21020342  |
| <u>Real Estate Finance Today</u> online (Kaplan) <a href="#">Kaplan Web Site</a>                                | 4C  | 21050142  |
| <u>Real Estate Trust Accounts on line</u> (AVR+CE, Inc.) <a href="#">AVR+CE Web Link</a>                        | 2C  | 21140572  |
| <u>Reducing Violations: A Case Study UPDATED</u>                                                                | 4C  | 21010291  |
| Residential On-Site Wastewater Treatment                                                                        | 4C  | 21080061  |
| Risk Management (online) (Kaplan) <a href="#">Kaplan Web Site</a>                                               | 4C  | 21020432  |
| Rules & Regulations of the Real Estate Commission                                                               | 4C  | 21010301  |
| Rules & Regulations of the Real Estate Commission (online)*                                                     | 4C  | 21010572* |
| <u>Septic Systems and Property Transfers UPDATED</u>                                                            | 4C  | 22080161  |
| <u>Surveys from A to Z UPDATED</u>                                                                              | 4C  | 21020751  |
| Tax Free Exchanges (online) <a href="#">CE Alternatives</a>                                                     | 4C  | 21100112  |
| The Appraisal Process for Agents & Brokers*                                                                     | 4C  | 21040062* |
| <u>Titles and Closings UPDATED</u>                                                                              | 4C  | 21020521  |
| Uniform Owner-Resident Relation Act                                                                             | 6C  | 21010361  |
| <u>Understanding Wood Destroying Pests*</u>                                                                     | 4C  | 21070151  |
| <u>Wells and Septics - a Broker's Guide to Regulation UPDATED</u>                                               | 4C  | 21080071  |

**Table 4: Ethics Electives**

|                                                                                                        |      |           |
|--------------------------------------------------------------------------------------------------------|------|-----------|
| Applied Professional Standards (CARNM)                                                                 |      | 30141061  |
| Business Ethics for Business People                                                                    | 3ETH | 30120231  |
| <u>Business Ethics in Real Estate UPDATED</u>                                                          | 4ETH | 21120021  |
| <u>Cracking the Code of Ethics (Online) UPDATED (CE Shop)</u><br><a href="#">The CE Shop Webpage</a>   | 3ETH | 21120032  |
| <u>Ethical Use of Social Networking &amp; Technology in the Real Estate Industry</u>                   | 8ETH | 21030121  |
| <u>Ethical Use of Drones, Social Networking &amp; Technology in the RE Industry (short version)</u>    | 4ETH | 21030331  |
| Ethics                                                                                                 | 3ETH | 30120241  |
| <u>Ethics Beyond the Code</u> (Bruno)                                                                  | 4ETH | 21120151  |
| <u>GRI - REALTORS Ethical Road Map UPDATED</u>                                                         | 8ETH | 21120131  |
| Knowing the Code: Real Estate Ethics*                                                                  | 4ETH | 21120042* |
| <u>NAR Code of Ethics and Enforcement UPDATED</u>                                                      | 4ETH | 21120051  |
| <u>NAR Code of Ethics and Enforcement UPDATED Webinar*</u>                                             | 4ETH | 21120052* |
| <u>NAR Grievance Committee Training UPDATED</u>                                                        | 4ETH | 22120141  |
| <u>NAR Professional Standards Committee Training UPDATED</u>                                           | 4ETH | 22120161  |
| <u>NAR Professional Standards Review Director Training UPDATED</u>                                     | 2ETH | 22120151  |
| NARPM - Ethics                                                                                         | 3ETH | 21060181  |
| <u>Navigating the Fork in the Road I - NAR Training for Grievance Committees (GAAR)</u>                | 4ETH | 21120251  |
| <u>Navigating the Fork in the Road II - NAR Training for Professional Standards Committees (GAAR)</u>  | 4ETH | 21120261  |
| <u>Navigating the Fork in the Road III – NAR Training for Professional Standards Reviews</u>           | 2ETH | 21120271  |
| <u>New Member Orientation Code of Ethics UPDATED</u>                                                   | 4ETH | 21120061  |
| <u>New Mexico Ethics in Real Estate Online (McKissock)</u><br><a href="#">McKissock Web Link</a>       | 4ETH | 21120272  |
| <u>Procuring Cause: The Basics and Beyond UPDATED (ethics)</u>                                         | 4ETH | 21010261  |
| <u>Professional and Ethical Practices in Real Estate UPDATED</u>                                       | 8ETH | 21120071  |
| Professional Standards Basic Training                                                                  | 8ETH | 21120081  |
| <u>Professionalism in Real Estate UPDATED</u>                                                          | 4ETH | 21120091  |
| Realtor Code of Ethics                                                                                 | 3ETH | 21120241  |
| REALTOR's Code of Ethics Training Online (CE Shop) <a href="#">The CE Shop Webpage</a>                 | 2ETH | 20120212  |
| <u>The Code Meets the Rules UPDATED</u>                                                                | 2ETH | 20120201  |
| <u>Understanding the Code of Ethics Online (Empire)</u><br><a href="#">Empire Learning NM Web Link</a> | 4ETH | 21120282  |
| When You Come to the Fork in the Road, Take It! Ethics for RE Professionals (GAAR)                     | 4ETH | 30120251  |
| <u>When You Come to the Fork in the Road, Take It! Ethics for RE Professionals (Harris)</u>            | 4ETH | 21120281  |

**Table 5: Approved Core Course Instructors**

|                  |             |             |             |                               |
|------------------|-------------|-------------|-------------|-------------------------------|
| Bob              | Arguelles   | Albuquerque | Res/Comm    | bobarguelles@gmail.com        |
| David            | Barker      | Santa Fe    | Commercial  | dbarker@santaferealestate.com |
| *Vic             | Bruno       | Albuquerque | Commercial  | vic@vicbrunoco.com            |
| Katrina          | Caswell     | Santa Fe    | Residential | Katrina.Caswell@gmail.com     |
| Richard          | Cederberg   | Albuquerque | Residential | Rich.cederberg@exprealty.com  |
| *Todd            | Clarke      | Albuquerque | Commercial  | tclarke@nmapartment.com       |
| *Marketta        | Damonte     | Albuquerque | Residential | Marketta.damonte7@gmail.com   |
| Joe              | Farr        | Albuquerque | Commercial  | jfarr@geminirosemont.com      |
| Julia            | Gelbart     | Santa Fe    | Residential | Juliagelbart@gmail.com        |
| *Michael         | Glass       | Albuquerque | Res/Comm    | mglassnm@gmail.com            |
| Julie            | Greenwood   | Albuquerque | Residential | Julie@juliegreenwood.com      |
| *Debbie          | Harms       | Albuquerque | Commercial  | Debbie@sunvista.com           |
| *Dave            | Hill        | Albuquerque | Commercial  | dave@gotspaceusa.com          |
| Beverly          | Hilton      | Albuquerque | Residential | Bevhilton@aol.com             |
| Channing         | Kelly       | Albuquerque | Residential | channing@idakelly.com         |
| John             | Kynor       | Albuquerque | Residential | John@theqrealty.com           |
| Valerie          | Martinez    | Albuquerque | Prop Mgmt   | info@abbarealestate.net       |
| *Bill            | McCoy       | Albuquerque | Residential | Mccoy1031@aol.com             |
| Jim              | McElroy     | Tucumcari   | Residential | Jmcelroy47@gmail.com          |
| Sarah            | O'Brien     | Albuquerque | Residential | sarasellsnmhomes@gmail.com    |
| Linn             | Reece       | Albuquerque | Residential | linnreece@gmail.com           |
| Sara             | Rich        | Albuquerque | Prop Mgmt   | Srich@gdrnm.com               |
| Kara             | Schug       | Edgewood    | Residential | kara@karaschug.com            |
| *Baro (Baryalai) | Shalizi     | Santa Fe    | Residential | Shalizi@aol.com               |
| *Jim             | Stringfield | Rio Rancho  | R/P Mgmt    | jim@west2myhome.com           |
| Lois             | Sury        | Santa Fe    | Residential | lsury@aol.com                 |
| Karie            | Taylor      | Albuquerque | Prop Mgmt   | elevatedrentalsnm@gmail.com   |
| Pete             | Taylor      | Albuquerque | Residential | PeteTaylorNM@gmail.com        |
| Alice            | Tozier      | Albuquerque | Residential | alice@swcp.com                |
| *Bob             | Treece      | Albuquerque | Residential | Bob.treece@outlook.com        |
| Paul             | Wilson      | Albuquerque | Residential | Paul@WilsonABQ.com            |

## NMREC Core Course Offering Information

For a current schedule of tentative NMREC Core Course Offerings please click on the link below and scroll down to NMREC Core Course Offerings

[http://www.rld.state.nm.us/boards/Real Estate Commission Exam and Education Schedule.aspx](http://www.rld.state.nm.us/boards/Real_Estate_Commission_Exam_and_Education_Schedule.aspx)

## Worksheet II: Associate Broker CE Tracking Sheet

| BROKER NAME | LICENSE # | LICENSE RENEWAL CYCLE (DATES) |
|-------------|-----------|-------------------------------|
|             |           |                               |

### 36 CE Credit Hours Required every 3 years:

- 4 hour Core Course required every year = 12 hours total in 3 year cycle (replaces 8 Hr Mandatory )
- 4 hour Core Elective course every 3 years (residential, commercial, prop management, vacant land/ ranch)
- 4 hours of Ethics Elective course every 3 years
- 16 additional CE hours every 3 years (up to 4 hours of this can be from attending commission meetings, rules hearings, and disciplinary hearings)
- Only Maximum of 10 TRAINING Category hours allowed.

| CORE COURSE NAME - 4 Hours Each Year                         | 8 digit Course Number | DATE | # CREDIT HOURS |                       |
|--------------------------------------------------------------|-----------------------|------|----------------|-----------------------|
| Year 1                                                       |                       |      |                |                       |
| Year 2                                                       |                       |      |                |                       |
| Year 3                                                       |                       |      |                |                       |
| CORE ELECTIVE - COURSE NAME<br>minimum 4 hrs every 3 years   |                       | DATE | # CREDIT HOURS |                       |
|                                                              |                       |      |                |                       |
| ETHICS ELECTIVE - COURSE NAME<br>minimum 4 hrs every 3 years |                       | DATE | # CREDIT HOURS |                       |
|                                                              |                       |      |                |                       |
|                                                              |                       |      |                |                       |
| ADDITIONAL ELECTIVES<br>COURSE NAME                          |                       | DATE | # CREDIT HOURS | EDUC /TRAIN CATEGORY? |
|                                                              |                       |      |                |                       |
|                                                              |                       |      |                |                       |
|                                                              |                       |      |                |                       |
|                                                              |                       |      |                |                       |
|                                                              |                       |      |                |                       |
|                                                              |                       |      |                |                       |
|                                                              |                       |      |                |                       |
|                                                              |                       |      |                |                       |
|                                                              |                       |      |                |                       |

| TOTAL CE HOURS | 36 CEU Minimum |
|----------------|----------------|



### Worksheet III: Qualifying Broker CE Tracking Sheet

| BROKER NAME | LICENSE # | LICENSE RENEWAL CYCLE (DATES) |
|-------------|-----------|-------------------------------|
|             |           |                               |

#### 36 CE Credit Hours Required every 3 years (max 10 hrs from "Training" category):

★ All QB's must take Qualifying Broker Refresher Course (6 hrs) every 3 years - No CE Credit Issued for this

- 4 hour Core Course required every year = 12 hours total in 3 year cycle (replaces 8 Hr Mandatory )
- 4 hour Core Elective course every 3 years
- 4 hours of Ethics Elective course every 3 years
- 8 hours of electives in licensee's specialty: Residential, Commercial, Property Management or Vacant Land/ Ranches
- 16 additional CE hours every 3 years (up to 4 hours of this can be from attending commission meetings, rules hearings, and disciplinary hearings)
- After

Jan 1, 2018, QBs must attend either a NMREC Commission Meeting or a NMREC Disciplinary Hearing once in their 3 year cycle.

| QB REFRESHER COURSE                                                      | DATE |                |                       |
|--------------------------------------------------------------------------|------|----------------|-----------------------|
|                                                                          |      |                |                       |
| CORE COURSE NAME - 4 Hours Each Year                                     | DATE | # CREDIT HOURS |                       |
| Year 1                                                                   |      |                |                       |
| Year 2                                                                   |      |                |                       |
| Year 3                                                                   |      |                |                       |
| CORE ELECTIVE - COURSE NAME<br>minimum 4 hours every 3 yrs               | DATE | # CREDIT HOURS |                       |
|                                                                          |      |                |                       |
| ETHICS ELECTIVE - COURSE NAME<br>minimum 4 hours every 3 yrs             | DATE | # CREDIT HOURS |                       |
|                                                                          |      |                |                       |
|                                                                          |      |                |                       |
| ADDITIONAL ELECTIVES<br>COURSE NAME<br>[8 hours in Licensee's specialty] | DATE | # CREDIT HOURS | EDUC /TRAIN CATEGORY? |
|                                                                          |      |                |                       |
|                                                                          |      |                |                       |
|                                                                          |      |                |                       |

|                       |  |  |                       |
|-----------------------|--|--|-----------------------|
|                       |  |  |                       |
|                       |  |  |                       |
|                       |  |  |                       |
|                       |  |  |                       |
|                       |  |  |                       |
|                       |  |  |                       |
|                       |  |  |                       |
| <b>TOTAL CE HOURS</b> |  |  | <b>36<br/>minimum</b> |

Date you attended either a NMRE Commission Meeting or Disciplinary Hearing

| Event | Date |
|-------|------|
|       |      |