

(1) Class
RE



Multiple Listing Service for
NM Multi-Board MLS @
RESIDENTIAL DATA FORM

MLS # _____

All fields marked with an asterisk () and Bold Text are required. (LookUp) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

*TYPE ☐ Single Family ☐ Single Family w/Acreage ☐ Manufactured Home ☐ Condo ☐ Planned Unit Development ☐ Cabin ☐ Townhouse ☐ Manufactured w/Acreage	*Area: _____ (LookUp) ETZ (Y/N): _____ (LookUp) *Asking Price \$: _____ (0) (Range Search) *Address: _____ St. # _____ St. Dir. _____ *Street Name _____ Address2: _____ (25) *City: _____ (LookUp) State: _____ (2) ZIP+4: _____	*STATUS ☒ Active *FOR SALE or RENT ☐ For Sale ☐ For Rent
*IDX ☐ Yes ☐ No		

SELECT ONE NUMBER UNDER EACH OF THE FOLLOWING KEYWORDS OR RANGE FIELDS.

*BEDROOMS (Range) ☐ _____	*FULL BATHS (Range) ☐ _____	*3/4 BATHS (Range) ☐ _____	*1/2 BATHS (Range) ☐ _____	*GARAGE CAPACITY (Range) ☐ _____
*GARAGE TYPE ☐ Not Applicable ☐ Attached ☐ Detached ☐ Carport Attached ☐ Carport Detached ☐ Drive Through ☐ RV Garage	*FIREPLACES (Range) ☐ _____	*APPX SQ FT ☐ 1-899 ☐ 900-1199 ☐ 1200-1399 ☐ 1400-1699 ☐ 1700-1999 ☐ 2000-2299 ☐ 2300-2599 ☐ 2600-2899 ☐ 2900+	*APPX AGE ☐ New Never Occupied ☐ 1-5 ☐ 6-10 ☐ 11-20 ☐ 20+ ☐ Under Construction ☐ To Be Built	

GENERAL INFORMATION

Total # of Acres: _____ (Float Range)
***List Agent/Office:** _____ **Phone:** _____
List Agent/Office 2: _____ **Phone:** _____
List Agent/Office 3: _____ **Phone:** _____
***Transaction Broker:** _____ (5) ***Buyer's Agent:** _____ (5)
***Comp - TB:** _____ (5) ***Comp - BA:** _____ (5)
Lease Hold: _____ (LookUp)
***List Date:** ____/____/____ ***Expire Date:** ____/____/____
Owner: _____ (50)
Apx Sq Ft: _____ (25) **Lot Land Size:** _____ (50)
***Appx. Year Built:** _____ (#4) (Range) **Acre Feet:** _____ (10)
Elementary School: _____ (25) **Middle School:** _____ (25)
Jr High School: _____ (25) **Sr High School:** _____ (25)
Subdivision: _____ (25) **Zoned:** _____ (25) ***County:** _____ (LookUp)
Earnest Money Payable to: _____ (25)
Directions: _____ (100)
Showing Instructions: _____ (100)
Legal Description: _____ (50)

FINANCIAL

***Internet (Y/N):** _____ (LookUp) ***List Type:** _____ (LookUp) ***NMREL (Y/N):** _____ (LookUp)
***Taxes \$:** _____ (Float Range) ***Tax Year:** _____ (2)
Assessments 1: _____ (10) **Assessments 2:** _____ (10)
Financial Remarks: _____ (25)

REMARKS

Remarks (Public View) _____ (512)
Addendum (Agent View) _____ (512)

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Features: select all that apply.

A. AIR CONDITIONING

- ☐ 1 EL Electric
- ☐ 2 EV Evaporative
- ☐ 3 CA Forced Central Air
- ☐ 4 GA Gas
- ☐ 5 HP Heat Pump
- ☐ 6 RE Refrigerated
- ☐ 7 WU Window Unit

B. APPLIANCES INCLUDE

- ☐ 1 CO Compactor
- ☐ 2 CR Cooktop Range
- ☐ 3 DW Dishwasher
- ☐ 4 DR Dryer
- ☐ 5 GD Garbage Disposal
- ☐ 6 MI Microwave
- ☐ 7 RH Range Hood
- ☐ 8 RB Range-Built-In
- ☐ 9 RF Range-Free Standing
- ☐ 10 RE Refrigerator
- ☐ 11 WO Wall Oven
- ☐ 12 WA Washer
- ☐ 13 WE Water Heater-Electric
- ☐ 14 WG Water Heater-Gas
- ☐ 15 WS Water Softener
- ☐ 16 OT Other

C. BATHROOM AMENITIES

- ☐ 1 DS Double Sinks
- ☐ 2 DA Dressing Area
- ☐ 3 JJ Jack & Jill Bath
- ☐ 4 JT Jet Tub
- ☐ 5 SS Separate Shower

D. CONSTRUCTION

- ☐ 1 AD Adobe
- ☐ 2 BL Block
- ☐ 3 BR Brick
- ☐ 4 CC Concrete
- ☐ 5 FS Floor-Slab
- ☐ 6 FW Floor-Wood
- ☐ 7 FR Frame
- ☐ 8 LG Log
- ☐ 9 MA Masonry
- ☐ 10 SD Siding
- ☐ 11 SM Siding-Metal
- ☐ 12 SV Siding-Vinyl
- ☐ 13 SW Siding-Wood
- ☐ 14 ST Stucco
- ☐ 15 OT Other

E. DISCLOSURES

- ☐ 1 1F 100 Yr Flood Zone
- ☐ 2 5F 500 Yr Flood Zone
- ☐ 3 SEE See Addendum

F. EXTRA ROOMS

- ☐ 1 DF Den/Family
- ☐ 2 EI Eat In Kitchen
- ☐ 3 FA Family
- ☐ 4 FD Formal Dining Room
- ☐ 5 MU Mud
- ☐ 6 OF Office
- ☐ 7 SR Sunroom
- ☐ 8 UT Utility

G. FIREPLACE FEATURES

- ☐ 1 FPINS Fireplace Insert
- ☐ 2 FRST Freestanding
- ☐ 3 GASLG Gas Log
- ☐ 4 GASST Gas Starter
- ☐ 5 IFR In Family Room
- ☐ 6 ILR In Living Room
- ☐ 7 IMB In Master Bedroom
- ☐ 8 MASON Masonry
- ☐ 9 METAL Metal
- ☐ 10 VGH Ventless Gas Heater
- ☐ 11 WDBN Woodburning Stove

H. FLOOR COVERINGS

- ☐ 1 CA Carpet
- ☐ 2 HD Hardwood
- ☐ 3 LA Laminated
- ☐ 4 TI Tile
- ☐ 5 VI Vinyl
- ☐ 6 OT Other

I. HEAT

- ☐ 1 BB Baseboard
- ☐ 2 FA Central Forced Air
- ☐ 3 EL Electric
- ☐ 4 GA Gas
- ☐ 5 HP Heat Pump
- ☐ 6 HW Hot Water
- ☐ 7 PT Pellet
- ☐ 8 PR Propane
- ☐ 9 RA Radiant
- ☐ 10 SO Solar
- ☐ 11 SH Space Heat
- ☐ 12 SC Stove-Coal
- ☐ 13 SW Stove-Wood
- ☐ 14 OT Other

J. INSIDE INCLUSIONS

- ☐ 1 BA Basement
- ☐ 2 CF Ceiling Fan
- ☐ 3 CV Central Vacuum
- ☐ 4 EA Electric Air Filter
- ☐ 5 FB Finished Basement
- ☐ 6 GD Garage Door Opener
- ☐ 7 HF Handicapped Facilities
- ☐ 8 HJ Hot Tub/Spa
- ☐ 9 HU Humidifier
- ☐ 10 PA Pantry
- ☐ 11 PO Pool
- ☐ 12 SA Sauna
- ☐ 13 SS Security System
- ☐ 14 UB Unfinished Basement
- ☐ 15 WC Walk In Closet
- ☐ 16 WB Wet Bar

K. LAND SCAPING

- ☐ 1 CO Conventional
- ☐ 2 SW Southwest
- ☐ 3 NO None
- ☐ 4 OT Other

L. OUTSIDE INCLUSIONS

- ☐ 1 AP Above Ground Pool
- ☐ 2 BS Back Sprinkler System
- ☐ 3 BA Barn
- ☐ 4 CO Corrals
- ☐ 5 CG Curb & Gutter
- ☐ 6 DE Deck
- ☐ 7 DC Deck Covered
- ☐ 8 FE Fence
- ☐ 9 FS Front Sprinkler System
- ☐ 10 GH Guest House
- ☐ 11 HA Horses Allowed
- ☐ 12 HT Hot Tub
- ☐ 13 IP In Ground Pool
- ☐ 14 IR Irrigation
- ☐ 15 PA Patio
- ☐ 16 PC Patio Covered
- ☐ 17 PE Patio Enclosed
- ☐ 18 RV RV Parking
- ☐ 19 SD Satellite Dish
- ☐ 20 SI Sidewalk
- ☐ 21 ST Storage Shed
- ☐ 22 TV TV Antenna
- ☐ 23 CA TV-Cable
- ☐ 24 WS Workshop

M. POSSESSION

- ☐ 1 CL Call List O/Neg
- ☐ 2 IM Immediate
- ☐ 3 UC Upon Closing
- ☐ 4 UF Upon Funding

N. ROOF

- ☐ 1 FI Flat
- ☐ 2 HI Hip
- ☐ 3 ME Metal
- ☐ 4 PI Pitched
- ☐ 5 PR Propanel
- ☐ 6 SH Shakes
- ☐ 7 SI Shingles
- ☐ 8 TG Tar & Gravel
- ☐ 9 TI Tile
- ☐ 10 OT Other

O. STYLE

- ☐ 1 1S 1 Story
- ☐ 2 2S 2 Story
- ☐ 3 CO Colonial
- ☐ 4 CT Contemporary
- ☐ 5 DW Double Wide
- ☐ 6 HS Historical
- ☐ 7 MH Mobile Home Attached
- ☐ 8 ML Multi Level
- ☐ 9 PS Pueblo/SW
- ☐ 10 RA Ranch
- ☐ 11 SW Single Wide
- ☐ 12 TE Territorial
- ☐ 13 TR Traditional
- ☐ 14 VI Victorian
- ☐ 15 OT Other

P. TERMS OF SALE

- ☐ 1 AS Assumption
- ☐ 2 CA Cash
- ☐ 3 CO Conventional
- ☐ 4 FHA FHA
- ☐ 5 LP Lease Purchase
- ☐ 6 OF Owner Finance
- ☐ 7 VA VA
- ☐ 8 OT Other

Q. UTILITIES

- ☐ 1 CS Common Septic
- ☐ 2 EL Electricity
- ☐ 3 NG Natural Gas
- ☐ 4 PR Propane
- ☐ 5 SS Septic System
- ☐ 6 SE Sewer
- ☐ 7 SSS Shared Septic System
- ☐ 8 SW Shared Well
- ☐ 9 WC Water-City
- ☐ 10 WCO Water-Community
- ☐ 11 WW Water-Well
- ☐ 12 OT Other

R. UTILITIES/BOILERS AVAILABLE

- ☐ 1 NO No
- ☐ 2 YS Yes

S. WATER RIGHTS

- ☐ 1 NO No
- ☐ 2 YS Yes
- ☐ 3 EBID EBID
- ☐ 4 IRR/W Irr/Well (See Remarks)