**WakeField Homeowners Association**

Prestige Homes Property Management

529 B Boll Weevil Circle

Enterprise, Alabama 36330

(334) 347-3575 phone

(334) 393-5335 fax

**CLUBHOUSE RESERVATION REQUEST**

I, , residing at , desire to reserve the clubhouse for , 20\_\_\_ beginning at \_\_\_\_\_\_\_\_\_\_\_ until \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of Event

I understand that there is a $100.00 security deposit and a $50.00 non-refundable fee for tenants. The security deposit is payable by cash only and the non-refundable fee to reserve the clubhouse is to be paid with cash or money order. No personal checks will be accepted. I understand that the swimming pool area **can not** be reserved.

Events and parties must be cleaned up immediately following the party to include picking up and removing all trash, sweeping, mopping and vacuuming all interior floors as necessary, removing all personal items from clubhouse and pool area to include food and drinks in the refrigerator, etc. All trash must be removed and placed in dumpsters immediately after the event. Additional charges for necessary repairs or clean-up will be assessed as needed. **NO GRILLS ALLOWED IN THE SWIMMING POOL AREA.**

Parties will not continue past 12:30 a.m. Surrounding area residents’ privacy and quiet enjoyment of their property shall not be infringed upon. Tenant\Owner is responsible for all guests at clubhouse\pool. **MAXIMUM CAPACITY IN CLUBHOUSE IS 50 PEOPLE.**

Prestige Homes Property Management must be notified 10 days in advance for reservations. **NO PETS** allowed within clubhouse facilities for any reason.

Tenant/Owner Date

Phone Number

 **FOR OFFICE USE ONLY FEES\DEPOSITS INITIALS**

 Security Deposit: $

 Reservation Fee: $

 Total: $